**PTP Accountant**

Reporting to Group Accounting Team Lead (PTP)

We are one big family in Rohlík. We see the world from the better side, and we are constantly looking for ways to make each other happier. We know that even seemingly small goodies can be of great importance, and therefore, together with the rediscovered power of humanity and helpfulness, we return to our roots. To nature, honest craftsmanship and the countryside, where there is inspiration for all who believe that it is time for good things and especially for good food.

**Department Overview**

Journal vouchers, month end, accounting, analysis, reporting, statements, invoices, payments, balances. Does it make your head spin? At the Finance Department we love it the most at Rohlik! We maintain the smooth running of the company and its financial health.

**Role Overview**

PTP Accountant role is part of Group Finance Centre, reporting to Group Accounting Manager (PTP). Role is overlooking all accounting activities for the relevant process – PTP, related to the Rohlik Group and other related entities.

**What we expect from you**

* Processing of Vendor invoices
* Processing of T&E
* Preparing accruals and other PTP related journal vouchers
* Open items resolution
* Assuring timeliness and quality of reconciliation process
* Participate on performance management and KPIs setting process
* Participate on Transitions, ERP implementation and other projects

**What we look for**

* 1-2 years of accounting experience in similar role
* Demonstrate experience in driving continuous improvement
* Czech and English language skills (written and verbal)
* Strong communication, interpersonal, and organization skills required

**KPI’s typical for the position**

* Timeliness invoice processing
* Timeliness of payment processing (%invoices paid within a due date)
* % Invoices overdue (#overdue invoices, #total backlog)
* Timeliness of expense claim processing

**What we offer**

* Your work will have a direct impact on the company's results
* We will implement your good ideas almost immediately – not waiting for the approval of the headquarters somewhere in the world
* You will not be bound by corporate processes
* Your work has to be innovative and meaningful, we do not want to follow trends, but set them
* Last but not least, we mainly offer a fair reward and the possibility of professional growth and education, also a great bunch of people around and a legendary company events

**Our ingredients for success**

Amaze the customer

We are obsessed with customers and their wants and needs. The customer has always been at the centre of our universe.

Move quickly

Better done than perfect is our motto, speed beats perfection almost every time. We have a big mission ahead of us and we need to move fast to succeed.

Always challenge the status quo

We love improving. We aim to be the best - 10x better and always way ahead of the market.

Think big and think like an owner

We are doing something that has never been done before in the grocery business, and we’re not afraid to be the first company to try new things out.

Deliver results and have an impact

We focus on results, not on being busy. We always prioritise things that matter most to our customers and our business.

Be curious and dive deep

Curiosity makes your mind active instead of passive. Curious people always ask questions and search for answers.

Keep learning

We keep learning. Information is power. Change is life and opportunity. We experiment and iterate relentlessly.

Be radically open and transparent

We are open and honest to ourselves, to our teammates and to our customers. We are able to accept feedback, even when it’s not pleasant.

Have fun

Changing someone’s life for the better is a noble and optimistic mission. It is very important that you have fun doing it.

Create a great place to work

Working with people with diverse opinions and backgrounds brings challenging debates and smart solutions. Using more brains leads to faster decision-making.